

Ursula Hoff Internship Guidelines

The Ursula Hoff Internship is awarded annually by the University of Melbourne on the advice of a Bequest Committee consisting of the Director of the Ian Potter Museum of Art, the executor of the Hoff Estate (or nominee) and the Senior Curator of Prints, National Gallery of Victoria. A single Internship is offered for a period of not less than three months and not more than six months. A stipend of \$20,000 is currently offered.

The Internship requires an active engagement with the print collections of the University of Melbourne and the NGV. Applicants will submit a research proposal indicating their area of research interest and nominating the collections areas likely to support the research project.

Applications will be reviewed in consultation with relevant collection managers in order to assess the feasibility of the proposed research project. Applicants should demonstrate a preliminary understanding of the content and character of collections nominated in their submitted proposal.

The Internship is offered in order to foster the professional development of early career researchers. It is not offered to the support completion of a higher degree.

Internships requirements

Successful applicants will be required to:

- complete the Internship within 12 months of the award's announcement
- make significant use of the print collections of the University of Melbourne and/or the NGV
- undertake research within parameters agreed upon by relevant collection managers
- spend at least 75 percent of their research time in Melbourne
- give a public presentation of the results of their research and, where appropriate, deposit a copy of their research with the Ian Potter Museum of Art